

MINUTES OF THE SPLENDORA CITY COUNCIL REGULAR SESSION MEETING HELD ON THE 16<sup>th</sup> DAY OF MAY 2022, AT CITY HALL, LOCATED AT 26090 FM 2090 E, SPLENDORA, TEXAS 77372 IN THE CITY OF SPLENDORA, COUNTY OF MONTGOMERY, TEXAS AT 6:30 P.M.

The Council met in a regular session with the following members present:

COUNCILMEMBERS:

Dorothy Welch, Mayor - ABSENT  
William Ramey, Position  
Evelyn Myers, Position II  
Mike Clark, Position III  
Sharon Ipes, Position IV  
William Usher, Position V - ABSENT

OFFICERS:

Leonard Schneider, City Attorney  
Danna Welter, City Administrator  
Anita Davis, City Secretary

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**REGULAR SESSION**

1. Mayor Pro Term Myers called the meeting to order. [6:30 p.m.]

**ROLL CALL**

2. All present, except Mayor Welch and Councilmember Usher, thus constituting a quorum.

**PLEDGE OF ALLEGIANCE/INVOCATION**

- 3/4. Pledge/Invocation.

**AGENDA**

5. Approve the minutes of March 21, 2022.  
Councilmember Ramey made a motion to approve the minutes of March 21, 2022, and Councilmember Clark seconded the motion. The motion passed unanimously. NOTE: Mayor Welch and Councilmember Usher absent.
6. Approve bills for payment.  
Councilmember Ipes made a motion to approve the bills for payment, and Councilmember Ramey seconded the motion. The motion passed unanimously.
7. Public Comments.  
None.
8. Department Reports:
  - a. Police Department for April 2022; Municipal Court for April 2022.
  - b. Utility Department for April 2022: Building Permits; Field Operations; and Capital Projects.
9. Consider and/or take action on Petition for the creation of Splendora Park Public Improvement District, as presented by Mark Martin, Developer.  
Councilmember Ramey made a motion to approve the Petition for the creation of Splendora Park Public Improvement District and Councilmember Ipes seconded the motion. The motion passed unanimously.  
Public hearing to be held in July and the PID development to be discussed in July.
10. Consider and/or take action on Resolution 2022-05-16A stating the City of Splendora's intent to annex a 15.5-acre tract of land on FM 2090, setting the date, time, and place for a public hearing on voluntary annexation, and providing a service plan.  
Councilmember Ipes made a motion to approve Resolution 2022-05-16A stating the City of Splendora's intent to annex a 15.5-acre tract of land on FM 2090, setting the date, time, and place for a public hearing on voluntary annexation, and providing a service plan, and Councilmember Ramey seconded the motion. The motion passed unanimously.
11. Consider and/or take action on purchase of 16 - Blem PSA 8" 9mm AR pistols in an amount of \$8,800.00.  
Councilmember Clark made a motion to approve the purchase of 16-Blem PSA 8" 9mm AR pistols in the amount of \$8,800, and Councilmember Ramey seconded the motion. The motion passed unanimously.
12. Consider and/or take action on purchase of 2 – Radar units for new vehicles in an amount of \$6,841.50.  
Councilmember Ipes made a motion to approve the purchase of 2-Radar units for new vehicles in an amount of \$6,841.50, and Councilmember Ramey seconded the motion. The motion passed unanimously.

13. Consider and/or take action on purchase of 2 – Dell Latitude 5430 Rugged computers for new vehicles in an amount of \$5,617.20.  
Councilmember Clark made a motion to approve the purchase of 2-Dell Latitude 5430 Rugged computers for new vehicles in an amount of \$5,617.20, and Councilmember Ramey seconded the motion. The motion passed unanimously.
14. Consider and/or take action to ratify payment to Joel Pounds for the installation of K-9 insert in an amount of \$6,952.00.  
Councilmember Ipes made a motion to ratify payment to Joel Pounds for the installation of K-9 insert in an amount of \$6,952.00, and Councilmember Ramey seconded the motion. The motion passed unanimously.
15. Consider and/or take action to ratify payment to Joel Pounds for the installation of lights, mounting kits and switches for the seven (7) new utility trucks in an amount of \$15,771.00.  
Councilmember Ramey made a motion to ratify payment to Joel Pounds for the installation of lights, mounting kits and switches, for the seven (7) new utility trucks in an amount of \$15,771.00, and Councilmember Ipes seconded the motion. The motion passed unanimously.
16. Consider and/or take action on Quarterly Investment Reports – Qtr. Ended 12/31/21 and Qtr. Ended 3/31/22.  
Councilmember Clark made a motion to approve the Quarterly Investment Reports-Qtr. Ended 12/31/21 and Qtr. Ended 3/31/21, and Councilmember Ramey seconded the motion. The motion passed unanimously.
17. Consider and/or take action on contract with Public Management for administration services (American Rescue Plan) in an amount of \$35,000 (7% of funds).  
Councilmember Ramey made a motion to approve the contract with Public Management for administration services (American Rescue Plan) in an amount of \$35,000 (7% of funds), and Councilmember Myers seconded the motion. The motion passed unanimously.
18. Consider and/or take action to ratify contract with FundView Software ERP Solutions for Financial and Permits in an amount of \$15,000 annually, and \$15,500 one-time costs for a total cost of \$30,500.  
Councilmember Clark made a motion to ratify the contract with Fundview Software ERP Solutions for Financial and Permits in an amount of \$15,000 annually, and \$15,500 one-time costs for a total cost of \$30,500, and Councilmember Myers seconded the motion. The motion passed unanimously.
19. Consider and/or take action on amending the Schedule of Fees.  
Councilmember Ramey made a motion to amend the Schedule of Fees and Councilmember Clark seconded the motion. The motion passed unanimously.  
City Attorney recommended we re-adopt Schedule of Fees by ordinance.
20. Consider and/or take action on Resolution 2022-05-16B refusing to pay a proposed increase in San Jacinto River Authority fees, rates, and charges.  
Councilmember Ipes made a motion to approve Resolution 2022-05-16B refusing to pay a proposed increase in San Jacinto River Authority fees, rates and charges, and Councilmember Ramey seconded the motion. The motion passed unanimously.
21. Consider and/or take action on Escrow Agreement between the City of Splendora, Texas, and Southside Bank to escrow deposit increase in fees, rates, and charges by San Jacinto River Authority.  
Councilmember Clark made a motion to approve the Escrow Agreement between the City of Splendora, Texas, and Southside Bank to escrow deposit increase in fees, rates and charges by San Jacinto River Authority and Councilmember Ramey seconded the motion. The motion passed unanimously. **NOTE: Mayor Welch authorized Danna Welter to open an escrow bank account at Southside Bank to deposit the increase in San Jacinto River Authority fees.**
22. Consider and/or take action on agreements with Weisinger Incorporated for: 1) Water Well & Pump Maintenance Agreement, and 2) Booster Pumps Maintenance Agreement.  
Councilmember Ipes made a motion to approve the agreements with Weisinger Incorporated for: 1) Water Well & Pump Maintenance Agreement, and 2) Booster Pumps Maintenance Agreement, and Councilmember Ramey seconded the motion. The motion passed unanimously.  
Councilmembers requested that we bid out the project when the contract is up in November 2022.
23. Consider and/or take action to approve termination of TEK Department services with agreed payment amount to TEK and appropriate notifications and transfer of services and authorize the City Administrator to execute any documents required.

Councilmember Ramey made a motion to approve the termination of TEK Department services with the agree payment amount to TEK and appropriate notifications and transfer of services and authorize the City Administrator to execute any documents required, and Councilmember Clark seconded the motion. The motion passed unanimously.

24. **Executive Session-** Council will meet in Executive Session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney): receive legal advice on items listed on the Agenda, as requested by the Mayor and/or City Council (if needed); and 551.074 (Personnel Matters): to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary.
25. Consider and/or take action on items in Executive Session, if applicable.  
Councilmember made a motion to accept the resignation of Danna Welter as City Secretary of the City of Splendora, and Councilmember Ramey seconded the motion. The motion passed unanimously.  
NOTE: Danna Welter appointed City Administrator at the April 18, 2022, City Council meeting.  
Councilmember Ipes made a motion to appoint Anita Davis as the City Secretary of the City of Splendora, and Councilmember Myers seconded the motion. The motion passed unanimously.
26. Future Meetings:  
Work Session on Unified Development Code – Monday, June 6, 2022  
City Council Meeting – Monday, June 13, 2022 (change from June 20)  
4th of July – City Holiday  
City Council Meeting – Monday, July 18, 2022  
City Council Meeting – Monday, August 1, 2022 (begin Budget process)
27. Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be taken or discussed.
28. Adjourn. (7:55 p.m.)  
Councilmember Clark made a motion to adjourn, and Councilmember Ipes seconded the motion. The motion passed unanimously.

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Danna Welter, City Secretary