

MINUTES OF THE SPLENDORA CITY COUNCIL REGULAR SESSION MEETING HELD ON THE 19TH DAY OF OCTOBER 2020, IN THE CITY HALL, LOCATED AT 26090 FM 2090 IN THE CITY OF SPLENDORA, COUNTY OF MONTGOMERY, TEXAS AT 6:30 P.M.

The Council met in a regular session with the following members present:

COUNCILMEMBERS:

Dorothy Welch, Mayor
 Tracy Holloway, Position I - **Absent**
 Evelyn Myers, Position II
 Mike Clark, Position III
 David Aden, Position IV
 Robin Hood Chavez, Position V - **Absent**

OFFICERS:

Danna Welter, City Secretary

REGULAR SESSION

1. Mayor Welch called the meeting to order. [6:30 p.m.]

ROLL CALL

2. All present, except Councilmembers Chavez and Holloway, thus constituting a quorum.

PLEDGE OF ALLEGIANCE/INVOCATION

- 3/4. Pledge/Invocation.

AGENDA

5. Approve the minutes of September 14 and 15, 2020.
 City Secretary requested that no action be taken on the minutes as they needed some corrections and would be brought back to Council.
6. Approve bills for payment.
Councilmember Aden made a motion to approve the bills for payment, and Councilmember Clark seconded the motion. The motion passed unanimously. NOTE: Councilmembers Chavez and Holloway absent.
7. Public Comments.
8. Department Reports:
 - a) Police Department for September 2020;
 - b) Municipal Court for September 2020;
 - c) Utility (Billing/Field/Capital Projects) Department for September 2020.
9. Consider and/or take action on Ordinance 2020-10-19 extending Emergency Order through November 16, 2020.
Councilmember Aden made a motion to approve Ordinance 2020-10-19 extending Emergency Order through November 16, 2020, and Councilmember Clark seconded the motion. The motion passed unanimously.
10. Consider and/or take action on request by William Usher for variance regarding Manufactured Home Park Ordinance.
Councilmember Myers made a motion to grant Mr. Usher 30 days to bring a Plan of Action back to City Council on the variance regarding the Manufactured Home Park on Etta Road, and Councilmember Clark seconded the motion. The motion passed unanimously.
11. Consider and/or take action on Contract for Court Collection Services with GHS for a three-year period, with automatic annual renewals thereafter.
Councilmember Myers made a motion to approve Contract for Court Collection Services with GHS for a three-year period, with automatic annual renewals thereafter, and Councilmember Aden seconded the motion. The motion passed unanimously.
12. Consider and/or take action to donate the City's previously used in-car video equipment to the City of Patton Village Police Department to aid in the safety of the citizens of East Montgomery County.
Councilmember Myers made a motion to approve the donation of the City's previously used in-car video equipment to the City of Patton Village Police Department to aid in the safety of the citizens of East Montgomery.

County, and Councilmember Clark seconded the motion. The motion passed unanimously.

13. Consider and/or take action on approval of purchase of instaALERT 24 Message Display Sign/Community Disaster Notification Sign in an amount of \$6,295.00, to be partially funded by grant received from Wal-Mart in an amount of \$1,500.00.

Councilmember Aden made a motion to approve the purchase of instaALERT 24 Message Display Sign/Community Disaster Notification Sign in an amount of \$6,295.00, to be partially funded by grant received from Wal-Mart in an amount of \$1,500.00, and Councilmember Clark seconded the motion. The motion passed unanimously.

14. Consider and/or take action on IT Services Contract for the City's Police Department. Mr. Wright, Wright Business Technologies, discussed his submitted total care plan for a monthly cost of \$1542.00. Wright Business Technologies was established full time in 1995, and currently have 25 full-time employees. There would be a dedicated team assigned to the City of Splendora.

Councilmember Clark made a motion to approve an IT Services contract with Wright Business Technologies for the City's Police Department, and Councilmember Aden seconded the motion. The motion passed unanimously.

15. Consider and/or take action on approval for Delores Aden, Danna Welter and Barbara Giles to trade one-week vacation for commiserate wage per the Personnel Policies Manual, Section 4.3 Vacation Policy.

Councilmember Myers made a motion to approve Delores Aden, Danna Welter and Barbara Giles to trade one-week vacation for commiserate wage per the Personnel Policies Manual, Section 4.3 Vacation Policy, and Councilmember Clark seconded the motion. The motion passed unanimously.

16. Consider and/or take action on East River extension and possible funding for relocation of utilities.

Councilmember Aden made a motion to approve ½ of the cost of relocation of utilities from Magnolia to the new extension of East River, per the Developers Agreement, and Councilmember Clark seconded the motion. The motion passed unanimously.

17. Consider and/or take action on creation of a Capital Improvements Project to make necessary repairs to the Cox Street WWTP, and direct staff to pursue funding sources.

Councilmember Aden made a motion to approve the creation of a Capital Improvements Project to make necessary repairs to the Cox Street WWTP, and direct staff to pursue funding sources, and Councilmember Myers seconded the motion. The motion passed unanimously.

18. Consider and/or take action on creation of a Capital Improvements Project to make necessary repairs to the City's Wastewater Collection System, and direct staff to pursue funding sources.

Councilmember Myers made a motion to approve the creation of a Capital Improvements Project to make necessary repairs to the City's Wastewater Collection System, and direct staff to pursue funding sources, and Councilmember Clark seconded the motion. The motion passed unanimously.

19. Consider and/or take action Resolution 2020-10-19 authorizing submission of an application to the Texas General Land Office for Community Development Block Grant – Mitigation Program in an amount of \$4,154,320.00, with a 1% match of \$41,132.00 to be funded from the Utility Fund.

Councilmember Aden made a motion to approve Resolution 2020-10-19 authorizing submission of an application to the Texas General Land Office for Community Development Block Grant – Mitigation Program in an amount of \$4,154,320.00, with a 1% match of \$41,132.00 to be funded from the Utility Fund, and Councilmember Clark seconded the motion. The motion passed unanimously.

20. Consider and/or take action on Professional Engineering Services for Mitigation Projects under the US Department of Housing and Urban Development Community Development Block Grant Project.

Councilmember Myers made a motion to approve the Professional Engineering Services for Mitigation Projects to Strand Associates under the US Department of Housing and Urban Development Community Development Block Grant Project, and Councilmember Clark seconded the motion. The motion passed unanimously.

21. Consider and/or take action on approval of Strand Associates, Inc. for engineering services related to the budgeted Midline/Fostoria Road Water Improvements, at a cost to be determined.

Councilmember Aden made a motion to approve Strand Associates, Inc. for engineering services related to the budgeted Midline/Fostoria Road Water Improvements, and Councilmember Clark seconded the motion. The motion passed unanimously.

22. Consider and/or take action on bid for Enloe Lift Station #2 Pump and Panel Rehabilitation to Pumps of Houston, Inc. in an amount of \$13,320.00.

Councilmember Myers made a motion to approve bid for Enloe Lift Station #2 Pump and Panel Rehabilitation to Pumps of Houston, Inc. in an amount of \$13,320.00, and Councilmember Aden seconded the motion. The motion passed unanimously.

23. Executive Session- Council will meet in Executive Session pursuant to Texas Government Code Section **551.071 (Consultation with Attorney)**: receive update on pending and current litigation: **551.074 (Personnel Matters)**: deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Attorney.
NO EXECUTIVES SESSION
24. Consider and/or take action on item(s) discussed in Executive Session.
NO EXECUTIVE SESSION
25. Important Dates:
- November 11, 2020 – Veterans Day – City Employee Holiday
 - November 13, 2020 – David Aden Recognition Ceremony
 - November 16, 2020 – Regular Meeting (Canvass Election/Swear In elected Councilmembers)
 - November 26-27, 2020 – Thanksgiving – City Employee Holidays
 - December 14, 2020 – Special Meeting (Early due to Christmas Week)
 - December 24-25, 2020 – Christmas Eve/Christmas – City Employee Holidays
27. Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be taken or discussed.
28. Adjourn. (7:35 p.m.)
Councilmember Aden made a motion to adjourn, and Councilmember Myers seconded the motion. The motion passed unanimously.

Danna Welter, City Secretary