



New/Remodel Commercial Plan Review Checklist

Project Address: _____ Project Name: _____

Permit Application with an original signature must be complete and submitted with the following information:

- _____ **(2) Site Plans to include:**
 - _____ Legal Description (lot, block, subdivision)
 - _____ Property lines and lot dimensions
 - _____ Proposed structure and all existing buildings
 - _____ All easements
 - _____ Existing and proposed location of utility poles, pad mounted transformers

- _____ **(2) Parking lot layout plans**

- _____ **(2) Grading plans**

- _____ **(2) Commercial Energy Code Compliance - (2006 IECC)**
To include Lighting Compliance, Mechanical Compliance and Building Envelope, if applicable.

- _____ **(2) Sets of plans** to include floor plan, exterior elevations, roof design, Foundation plan, mep design, construction details, window/door schedule.

- _____ **Fire lane location and construction plans and details, Fire suppression system plans and documents, Fire alarm system plans.**

- _____ **Driveway approaches and drainage culverts** - Engineered plans (Driveways accessing State Highways require TXDOT permit)

- _____ **TDLR #** - Architectural Barriers Registration (if \$50,000.00 or over)

- _____ **Asbestos Survey or Compliance Statement** (if demo or remodel)